



**NOTICE TO VACATE**

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Tenant/s: \_\_\_\_\_  
\_\_\_\_\_

**FIXED TERM AGREEMENT – 14 days**  
**PERIODIC TENANCY AGREEMENT – 21 days**

The outgoing inspection will be scheduled for:

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**BREAK LEASE**

Break lease fee of four weeks rent if more than half of the fixed term agreement has expired.

Break lease fee of six weeks rent if less than half of the fixed term agreement has expired.

Break Lease Fee: \$ \_\_\_\_\_

The outgoing inspection will be scheduled for:

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Reason for vacating: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature of Tenant/s: \_\_\_\_\_